

Traffic Management Association of Australia General Members Meeting

Meeting Minutes

Thursday 16 November 2023, 10.00 am
Crowne Plaza Hobart / Microsoft Teams
Members, Suppliers & Guests

Members present:

	Andrew White (President), Anthony Simmons (Secretary), Dylan Barker (Treasurer), John Cassel, Matthew Bereni (CEO), Peter Dixon, Tynan Diaz, Bailey Morgan (National Secretariat), Juliette Quagliata (National Account Officer) – Online
TMAA Board Members	
Altus Traffic	John Rogers – Online
Lack Group	Ken Parry - Online
Solutions In Transport	Dan Sullivan – Online
Traffic Dynamix	Nicole Willing – Online
Workforce Road Services	Daryl Mangles – Online, Lisa Golding – Online, Clare Avard – Online, Lesley Mclintock - Online
West Traffic	Tim Roberts – Online
Verifact Traffic	Dan Crowley – Online

Associates present:

Ace Training	Larissa Tan – Online
COVE Training	Helen Lechte – Online
Impact Traffic Engineering	Jeremy Peters – Online
Kennards Hire	Ben Kennewell – Online
Traffio	Bradley Jones – Online

Guests present:

DTP	Cory T. Keighery – Online
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Meeting commenced at 10.00 am

1. Welcome & Acknowledgement of Country – Andrew White, President

TMAA’s President – Andrew White, welcomed members, new attendees, suppliers, and guests.

The president then read out the Acknowledgment of Country:

“In the spirit of reconciliation, the TMAA acknowledges the Traditional Custodians of the country throughout Australia and their connections to land, sea, and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples here today.”

Competition & Consumer Act – Trade Practice Declaration

“The Competition and Consumer Act 2010 makes illegal ANY communication between competitors which has the intent OR effect of increasing prices OR reducing competition.

In the context of meetings of the Traffic Management Association of Australia and its Divisions, discussion on issues including, but not limited to, prices, production, inventory, sales, costs, future business plans, or matters relating to individual customers or competitors, may constitute a breach of the Competition and Consumer Act 2010 and result in heavy fines. In attending this meeting, attendees are deemed to have given their personal commitment to the conduct of the meeting in such a way that eliminates the potential for a breach of the Competition and Consumer Act 2010. In the event that an attendee forms the view that any item being discussed has the potential to be seen as a breach of the Competition and Consumer Act 2010, the attendee will immediately inform the Chairman of that view and ask that further discussion on the item be ceased until legal advice has been obtained.”

The president then read out the Commitment:

“I agree to conduct this meeting in such a way as to eliminate the potential for a breach of the Competition and Consumer Act 2010. Accordingly, on forming my own view, or on being requested by any attendee, I will immediately terminate discussion on any item which may be a breach of that Act, and will record the termination in the minutes.”

2. President’s Report/National Update – Andrew White

Quorum requirement: as of 16/11/23, TMAA has 91 financial members. With twelve (12) ordinary members attending the General Meeting, it was noted that the requirement that at least 10% of Ordinary Members of the Organisation be present for a General Meeting was met (as per TMAA rule 10.2 (a) on quorum for a General Meeting).

- Andrew addressed the attendees at today’s meeting and explained the agenda for this meeting.
- Andrew went on to discuss the review of TMAA for the last 12 months and addressed the financial position of the last financial year.
- In the last 12 months TMAA has seen significant changes with the appointment of the CEO, Matthew Bereni, and soon after, the appointment of Bailey Morgan.
- Andrew went on to discuss the rapid learning curve TMAA experienced leading into the March 2023 Conference, which was a great event. He adds that the conference was probably a little impacted by limited pre-event promotion and the change in the Management team. Andrew mentioned what TMAA had learned from this conference and how they will apply this to the 2024 conference.
- The rebranding of TMAA was highlighted and the new logo and new website were discussed. The new website is more member friendly and has a large amount of useful information that has been added. Andrew adds that the platform records TMAA membership data and facilitates most of TMAA’s communications.
- Andrew highlights the June 2023 State Chair and Vice Chair elections and how successful these elections were. Andrew thanks the elected members for their contribution and the betterment of the industry.
- Andrew went on to mention that the Board attended the National Road Safety Week in Perth, where TMAA held a Board Dinner and attended an Industry Breakfast.

- Andrew mentions that TMAA is leading the industry by putting all Temporary Traffic Management decision makers in the same room to discuss their progress, initiatives and what they have in the pipeline.
- TMAA's CEO Matthew Bereni presented on behalf of TMAA at a number of Industry related functions over the last 12 months, including the TARMAC Conference in New Zealand, the Traffic Expo, and the AfPA National Conference in Brisbane.
- Andrew went on to discuss the recent Hungry Jack's Ad that was aired on TV and social media involving traffic management. TMAA, with the assistance of Sarah Group, was able to have this advertisement removed within days. Andrew mentioned that this is just one example of the level of influence TMAA has reached and that credit goes to CEO, Matthew and Peter Frazer from Sarah Group for achieving this great outcome.
- Andrew then mentions that TMAA's Annual ARRB Survey was completed and the collated information is now available for all members to access.
- Andrew highlights that just last week, TMAA's Workzone Memorial launched on our website. This is an initiative to honour TMAA's lost Traffic Controllers and helps spread awareness of the fact that this job can be a dangerous occupation.
- The TMAA job board was recently launched via the TMAA website and is a bit of an experiment to see how much interest from other businesses we get. Feedback from all members is welcomed.
- Andrew mentions that TMAA has a number of new Excellence awards for the upcoming 2024 conference rather than just the Traffic Controller of the year, which was the only award in past years. This initiative is to increase the celebration of great staff within our Industry.
- Nominations for these Excellence awards have now closed and the winners will be presented at the National Conference in March 2024.
- Upcoming TMAA end of year State Division meetings and Christmas functions are highlighted, and Andrew encourages all members to attend these to help celebrate another successful year.
- Andrew mentions that in the next few weeks, the Election process will commence for the TMAA Board and goes on to discuss the process for these elections. The process is run by the Australian Electoral Commission and all members are encouraged to get involved.
- Andrew mentions that the last 12 months have seen the Board manage the departure of the previous CEO, the appointment of a new CEO and Support Team, and of Financial Management Arrangements.
- Andrew mentions that TMAA has been battling many issues that have arisen in individual States and Nationally and thanks the current Board for their dedication to the betterment of the industry.
- Andrew moves on to mention that the next 12 months are looking very exciting and include the implementation of Austroads Training in four States, the impact of TMAA's Advocacy work, and above all, TMAA's mission to get people home safe every day without exception.

3. Supplier Reports and Presentations – Floor Open to Suppliers

- Matthew started the discussion by acknowledging the logos displayed on the screen, which highlights all Suppliers that are in the Association today.
- Matthew highlights that Suppliers are an essential part of the Association as they allow TMAA to present innovations to the members. They allow TMAA to raise revenue for the Association to be able to keep making a difference in the industry.
- Matthew moves on to thank all Suppliers for their participation in the Association and gives all Suppliers in today's meeting a chance to say a few words and present any updates they have:

a) Traffio – Bradley Jones

- Bradley started by thanking Matthew and everyone for allowing them to take part in today's meeting.
- Bradley mentions that last month Traffio released their model for their procurement section. This will mean that Suppliers will be able to create the basics of a booking and send them on to members to be actioned.
- Bradley adds that Traffio has found this as an exciting new development for all TMAA's Traffic Control Companies, especially with people lucky enough to be working for the Tier 1 contractors. This has been a huge improvement for the larger contractors and Traffio are excited to see where this can go.

4. Minutes of Last Meeting – Anthony Simmons

Anthony Simmons moved the motion for the last TMAA General Members meeting minutes from 24 March 2023. These minutes were circulated via email to all members. Matthew presented the QR code on the screen for all attendees to vote on whether the minutes are a true and accurate reflection of the meeting. The vote results were presented in real time to voters on the screen.

Motion moved by Anthony Simmons: “That the minutes of the 24 March 2023 TMAA General Members meeting are true and correct.”

Seconded: Dylan Barker – TMAA Treasurer

Carried: 100% of members voted Yes

5. Financial Report – Dylan Barker

Find full financial statements here: [FINAL TMAA Financial statements - 30 June 2023 \(1\).pdf](#)

- Dylan Barker begins by presenting the last financial year audit, which was produced by Vincents.
- Dylan mentions that Vincents issued an unmodified audit opinion.
- Dylan adds that all recommendations provided by Vincents to TMAA were taken on board throughout this process.
- TMAA did have a loss of roughly \$45,000 last financial year, with the previous financial year at a loss of roughly \$75,000.
- Dylan explains the reason for these losses were because TMAA had a transitional change where the CEO of 10 years left the business.
- The 2023 National Conference was also a large reason for the loss, alongside the hiring of new staff, the new website and some other advocacy that went through.
- Dylan goes on to explain that looking at the current financial position of this year, TMAA is in a really good position and the business is doing well profitability wise.
- Dylan adds that any money received by TMAA goes back into improving the Industry, which means it is important that TMAA is in a strong financial position to help advocate for the members.
- Matthew would also like to remind everyone that the financial report was shared with the members on the 24th of October as per Fair Work Commission requirements. This report is also available to the public and they will be able to find this report on the Fair Work Commission Website.
- Matthew expressed that he would like to thank Juliette, TMAA's Bookkeeper for her work in the background alongside Vincents for auditing the accounts.

Motion moved by Dylan Barker, TMAA Treasurer: “That the TMAA audited financial reports for the year 1 July 2022 – 30 June 2023 be accepted as true and correct”

Seconded: John Cassel, TMAA Vice President
Carried: 100% of members voted Yes

6. Proposed TMAA Rule Changes – Andrew White

- Andrew starts off by discussing the rules changes and adds that all information was circulated on the 24th October and everyone had the opportunity to comment on these, changes.
- Andrew proposes that the members accept this change and asks if someone could Second the motion.
- **Motion moved by Andrew White, TMAA President:** “That the proposed changes to Rules 6.5, 6.10, 6.13, 7.1, 7.4, 9.5 and 11.7 be accepted”

It is proposed to alter the wording of the rules shown in red font below in line with the changes described in blue font.

6.5 (b) Subject to Rule 6.14(b), the ~~Executive Director~~ (change to 'Chief Executive Officer') may perform the duties of the Secretary under the direction of the Management Committee.

6.10 The Quorum of the Management Committee Meeting shall be ~~three (3) persons~~ (change to 'such number of members as is greater than fifty (50) percent of Management Committee members and shall include at least one (1) office bearer').

6.13 (a) The Management Committee will appoint a Chief Executive Officer of the Organisation ~~for an annual term~~ (delete 'for an annual term') and upon such conditions as it thinks fit, and any Chief Executive Officer so appointed may be removed by the Management Committee, subject to the terms of employment previously agreed.

7.1 ~~The Members of the Management Committee shall be directly elected by secret postal ballot by and from the Members eligible to vote residing in the relevant State~~ (delete this sentence as it is identical to Clause 7.3).

7.4 (d) [...] In the case of a State having less than three ~~Mmembers~~ (change to 'Members'), an exception will be made to allow the nomination to be signed by up to two (2) representatives from another State.

9.5 (a) (ii) Presenting the financial statements and audit report to the meeting for adoption if this has not already been completed at a General Members meeting within six months of the end of the financial year (June 30); ~~and~~ (delete 'and')

9.5 (a) (iii) At the relevant Annual General Meeting, electing the Officers of the Organisation in accordance with Rule 7.9, ~~and~~ (delete 'and')

11.7 (g) For the purpose of ~~sub rules 11.7 and 11.8~~ (replace with 'sub rule 11.7'), the terms *Officer, Related party, Declared Person or Body* and *Relevant Remuneration* have the meanings as defined in the Act.

Seconded: Tynan Diaz, TMAA Management Committee Member
Carried: 100% of members voted Yes

7. General Business

- 2024 Conference:
 - Matthew reminds all attendees of the 2024 Conference coming up and expresses that it will truly be the highlight of the year. The conference will be at the RACV Royal Pines Resort in the Gold Coast on the 14th and 15th of March 2024.
 - He adds that they are very happy to announce that the conference website was launched this morning and tickets are now available.
 - Matthew adds that the topic for this year is Traffic Management of the Future and that they already have an exciting lineup of speakers from Australia and Overseas.
 - Beyond the professional development, the Conference is a great time to catch up with member's, colleagues, peers and TMAA's Suppliers, so encourages all members to register and attend the Conference.

- Management Committee (also referred to as 'Board') Elections:
 - Matthew mentions the upcoming Board elections again. We need to have a management committee member for every State in Australia except for Canberra, as we do not have a Division in Canberra.
 - Matthew mentions that TMAA is still waiting to hear from AEC about the timeline, but he will let the members know as soon as possible.
 - Matthew goes on to mention that nominations may open from the 1st of December. TMAA will send updates and emails to everyone about the process.
 - Matthew also mentions that they expect the Election period will start in late December and will run until about the 19th of January 2024.(Pending advice from AEC).
 - If any of our members would like to be part of the Board, then please contact TMAA and we will then give you all the information you need. We encourage all members to take part in the process regardless of their experience or gender.
 - Matthew adds that diversity is something that TMAA cares about and we encourage more women to take part and put themselves forward.
 - Matthew thanked the National Board, in particular, the TMAA president Andrew White, Treasurer Dylan Barker and the Secretary Anthony Simmons, for running a great meeting today.
 - Matthew then adds that TMAA would like to thank all members for their support and for attending today's meeting.

Find the full presentation here: [00. TMAA General Members Meeting 2023 11 16 \(2\).pptx](#)

Meeting closed at 11.00 am
